

Approved For Release 2000/08/25 : CIA-RDP69B00596R00010020

DD/S&T 4068-65

10 SEP 1965

MEMORANDUM FOR: Director, Computer Services
Director, ELINT
Director, Research and Development
Director, Special Activities
Director, Scientific Intelligence
Director, Foreign Missile and Space
Analysis Center
Chief, Special Projects Staff

1. So that each of us can have ready access to all available and necessary briefing guides and material, it is our intent to establish within the O/DD/S&T a complete and centralized catalog of all DD/S&T viewgraphs, briefing boards, etc. To aid us in this endeavor, we would like to have a complete and current inventory of all such material located within your Offices. While the inventory is being completed, we will devise procedures to keep the inventory current at all times.

2. While we realize that what we are asking will take a great deal of time and effort, once established such a catalog will be of great benefit to all.

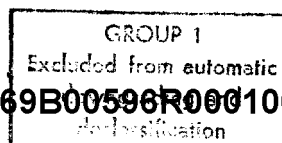
3. For this reason, we would like to have the attached forms completed by not later than 1 October 1965. If additional information or assistance is required, contact the O/DD/S&T Administrative Staff.

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Executive Officer
Directorate of
Science and Technology

DD/S&T
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Attachment



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C/AS/DD/S&T: [REDACTED] bwl:4427 (8 Sep 65)

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